

# Computer Contract

I \_\_\_\_\_ understand that I will be using the computer and have access to the Internet on daily lessons and projects.

## Computer Basics

- I agree to follow directions given by my teacher, both orally and written.
- I agree to use the computer only when instructed to do so by my teacher.
- I agree to use the computer as a tool for learning.
- I agree never to download without the teacher's permission.
- I agree that if a gray box comes up, I'll raise my hand and wait for a teacher's assistance.
- I agree to use only my first name when communicating on the Internet.
- I agree that I will not access the Control Panel or Properties program for any reason.

## No Open Searches

- I agree to work from the websites given to me by my teacher. I will not stray from those websites at any time.
- I understand that it is my responsibility to shut off the monitor if something inappropriate comes on my screen and will report it to my teacher immediately.

## Share Workspace

- I agree to cooperate with other students when completing a project or an assignment and to respect classmates' feelings and opinions.
- I understand that if I am unable to share and take turns at the workstation, my teacher will help me to come up with a solution. If this does not resolve the problem, I will be removed from the workstation.
- I agree to only open my own files and to ask permission before using someone else's computer.
- When helping another student I agree to use only my voice and allow them to use the mouse.

## Computer Respect

- I agree to use the computer appropriately, so as not to damage the workstation, software, or disks.
- I understand that it is my responsibility to report any accidental damage to the teacher immediately.
- I understand that I am never to put CD's from home in the computer at anytime.

If at any time, I choose to not follow these guidelines, I fully understand that I will not be allowed to use the computer for a period of time as follows:

**1st offense:** 1 day off the computer.

**Subsequent offenses:** 1 week off the computer.

I am also aware that I will be responsible for writing up the reason(s) for any poor choices I make in order to inform my parents. My parents will be required to read and sign the "Computer Misuse and Consequences Form" before I am allowed to return to using the computer. I also know that I will complete any assignments with paper/pencil, library books, and other resources as appropriate.

I have read and reviewed the above contract and agree to its terms, limitations, and consequences.

\_\_\_\_\_ Student Signature

\_\_\_\_\_ Parent(s) Signature

\_\_\_\_\_ Date